

CENTRAL INSTITUTE OF MINING & FUEL RESEARCH,
(Council of Scientific & Industrial Research, New Delhi)
BARWA ROAD, DHANBAD – 826015, JHARKHAND

No:ERP(DEO)/2011/RU/17

Date : 06, April, 2011

NOTIFICATION

A walk-in-interview will be conducted on Wednesday, the 27th April, 2011 from 10 A.M onwards for engagement of 10 (Ten) Data Entry Operators on purely temporary basis on contract for a period of 6 (six) months under Project entitled “**Building Electronic Knowledge Based Effective Work Places**” at **CIMFR, Dhanbad.**

The candidates, having requisite qualification & age as mentioned below, may appear before the Selection Committee on Wednesday, the 27th April, 2011 at CIMFR, Barwa Road, Dist-Dhanbad with complete application form on a A-4 size plain paper, indicating **Notification No.** Name, **Father's** name, **Sex**, **Date of birth**, **Qualification** (percentage of marks & year of passing from Matric onwards), **Category** (SC/ST/PH/OBC/UR), **Address** (Permanent & Correspondence with contact no. viz. Mobile/Landline & E-mail address), **Experience** etc. and **Details of relationship** in CIMFR / CSIR, alongwith copies of all testimonials and certificates duly attested by a Gazetted Officer and a self-attested passport size photograph.

Qualification, Experience, Remuneration and Age Limit for engagement of Data Entry Operator are as under :

| Essential Qualifications | Desirable | Consolidated Amount | Maximum age as on date of Walk-in-Interview |
|--|---|----------------------------|---|
| B.Sc.(IT) / B.C.A. / B.Sc. (Comp. Sc.) / Graduate with 2 Years Diploma in Computer Science / Application with Knowledge of Office Automation and Typing skills (40 w.p.m.) | One Year Working experience in data entry and office automation | Rs. 14,000/- per month | 28 years (age relaxation for SC/ST/OBC/Women candidates as per Govt. of India instructions. |

The position is purely temporary on Contract basis for a period of 6 (six) months only. Contract may be terminated any time by giving one – month notice by either side. The candidates will have no claim implicit or explicit for consideration against any CIMFR/CSIR post.

Hindi may be used as a medium of conversation. No TA/DA will be paid to the candidates for appearing in the interview. For further full details please visit us at www.cimfr.nic.in.

Sd/-
Administrative Officer