

CSIR - CENTRAL INSTITUTE OF MINING AND FUEL RESEARCH

(Council of Scientific and Industrial Research)

BARWA ROAD, DHANBAD – 826 015

Special Drive for Recruitment of SC candidates

ADVT No. 1/2011

Central Institute of Mining and Fuel Research (CIMFR), Dhanbad, an ISO-9001 certified Institute, is a premier R&D organization under the aegis of Council of Scientific & Industrial Research (CSIR), an autonomous body under the Department of Scientific & Industrial Research, Government of India. Its vision is to achieve credibility as a Global Leader and Path Setter in the R&D activities in the areas of Mining & Fuel Research. This Institute has state of the art world class facility to carry out applied and basic research in Core areas of Mining and Fuel Technology..

CIMFR is looking for bright and highly motivated Engineers as indicated below to participate as a team member in the exciting task of Mining and Fuel Research and invites applications in the prescribed format from the eligible Indian nationals for the following posts :

Group III(4). Assistant Executive Engineer – 2 Posts (Reserved for SC)

Scale of Pay : Rs. 15600-39100/- Grade Pay- 5400/- PB-3 (for both Post No. 1 & 2)

Post No.1 : 1 Post (Reserved for SC)

Essential Qualification: Ist class B.E./B.Tech in Civil Engg. from a recognized university/ Institution with minimum of 6 years experience in pre & Post contract management of large multistoried buildings, works consisting of Commercial, Residential and Institutional buildings and large townships including service works. Should be able to use software/computers for contract management.

Desirable: Preference will be given to those who are having similar working experience in departments like CPWD/other public sector organizations.

Job requirement: The incumbent will be required to prepare Estimates, tender documents day- to- day supervision, prepare bills and handling of contractual matters and other related work as may be assigned

The selected candidates may also be required to participate in R&D projects requiring Civil Engineering input.

Post No. 2 : 1 Post (Reserved for SC)

Essential Qualification: Ist class B.E./B.Tech. in Electrical Engineering with minimum of 6 years experience in Internal/External electrification of multistoried commercial/ residential/institutional/sub-station building and large township etc.

Job requirement: Day-to-day maintenance and preventive maintenance of services such as internal/external electrification, sub-station, lifts, air-conditioning systems, pumps, fire fighting and alarm systems in residential/office building. Other responsibilities would include; preparation of estimates, day-to-day supervision of work, recording of measurements and preparation of bills. The

selected candidates may also be required to participate in R&D projects requiring electrical engineering input.

Age Limit: 40 years (as on 19th August, 2011) (i.e. the last date of receipt of duly filled in application form) for both post No. 1 and 2

General Terms & Condition:

1. Both the posts carry usual allowances at the rates admissible to the Council employees at the place of posting.
2. Neatly typed/written application on A4 size paper in the prescribed form (appended below) duly filled in and completed in all respects accompanied by attested copies of the certificates/testimonials in support of educational qualification, experience, community and age (no application fee) should reach the Controller of Administration, Central Institute of Mining and Fuel Research, Barwa Road, Dhanbad – 826 015 (Jharkhand) on or before **19th August, 2011.**
3. Persons working in Government/Govt. Undertaking/Autonomous bodies etc. should send their application through proper channel. Advance copy of the application will not be considered unless Original application forwarded through proper channel is received within 2 weeks of the closing date.
4. If the number of applications received against any post is large, the Screening Committee may adopt higher than minimum criteria and/or written examination for shortlisting candidates to be called for interview. Decision of the Director, CIMFR, in this regard shall be final and binding on the applicants.
5. Candidates called for interview will be paid single 2nd class Railway fare from the place of their residence to Dhanbad/place of interview and back to the extent admissible under rules. Incomplete applications, applications filled not according to prescribed format and late application will not be considered.
6. Candidates should enclose a bonafide attested copy of Caste Certificate in proper format issued by the competent authority, failing which their application will not be considered.
7. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as disqualification for the post.
8. New pension Scheme based on defined contributions as per GoI rules as adopted by CSIR will be applicable to these post.

Interim Inquiries will not be entertained.

Check List: Please ensure that you have:

- (a) indicated the name of the post applied for with the correct Post number
- (b) pasted your recent passport size color photograph
- (c) attached all requisite certificates including Caste certificate issued by appropriate authority duly attested
- (d) routed application through proper channel if employed in Government/PSU/Autonomous organization and
- (e) put your signature in full at the appropriate place.

Controller of Administration

15. Experience, starting from the present employment, if any (Furnish a resume of work done in case of each employment)

Name of employer	Post held	Period from	Period To	Permanent/Temporary	Pay drawn (gross)

16. No. of Publication, if any : (List to be enclosed separately).

17. Professional training, if any :

18. Whether any of your relations employed in CIMFR/CSIR ? If yes, give details :

19. Are you under any bond/contractual obligation to serve Central/State :
Government/PSU/Autonomous or any other body? If yes, give details.

20. Joining time requirement : Minimum _____

From date of offer of

Appointment if selected : Maximum _____

21. Any other relevant information (attach additional sheets)

NOTE : ATTESTED COPIES OF CERTIFICATE IN SUPPORT OF DATE OF BIRTH, COMMUNITY (ISSUED BY APPROPRIATE AUTHORITY), EDUCATIONAL QUALIFICATIONS, MARKS STATEMENTS, EXPERIENCE ETC. SHOULD BE ATTACHED TO THE APPLICATION CLEARLY INDICATING THE CATEGORY AND CODE NUMBER OF THE POST APPLIED FOR, INCOMPLETE APPLICATION IN ANY MANNER IS LIABLE TO BE SUMMARILY REJECTED AND NO CORRESPONDENCE WILL BE ENTERTAINED.

DECLARATION

I hereby declare that all statements made in this application are true and complete to the best of my knowledge and belief and nothing has been concealed/distorted. I am aware that, if at any time I am found to have concealed/distorted any material information, my appointment is liable to be summarily terminated without notice.

I have informed my employer in writing that I am applying for the above post (in case of candidates who are already employed) and shall produce the no objection certificate at the time of interview/test, if called, and relieving order at the time of joining CIMFR, if selected.

PLACE : _____

(SIGNATURE OF THE CANDIDATE)

Date : _____